AGENDA

January 1, 2020

Time: 9:00 am

Location:

Organisation Name

Street Address

Anytown, Zimbabwe

I. Call to Order

II. Approval of the Agenda

III. Approval of the Minutes

IV. Reports

A. Executive Director

B. Finance Director

C. Nominating Committee

D. Governance Committee

E. Public Relations Committee

V. Old Organisation

A. Board nominations

B. Contract negotiations

VI. New Organisation

A. Special Event

VII. Comments and Announcements

VIII. Adjournment

Next meeting date March 1, 2020